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California. State Library

REPORT

1910/12-1934/36

1912-1934/36

CALIFORNIA
STATE LIBRARY

GOVERNMENT
PUBLICATIONS



Biennial Report

OF THE

California State Library

1920

CALIFORNIA
STATE LIBRARY
JAN 29 1954
DOCUMENTS SECTION

Biennial Report of the Trustees

OF THE

California State Library

FOR THE

Seventieth and Seventy-first Fiscal Years

July 1, 1918, to June 30, 1920



CALIFORNIA STATE PRINTING OFFICE
J. M. CREMIN, SUPERINTENDENT
SACRAMENTO, 1920

TRUSTEES

APPOINTED BY THE GOVERNOR, TERM FOUR YEARS.

L. W. RIPLEY, of Sacramento, *President*-----Term expired February 28, 1918
R. M. RICHARDSON, of Sacramento-----Term expired February 28, 1918
A. H. HEWITT, of Yuba City-----Term expired February 28, 1916
MRS FRANCES M. CARLTON HARMON, of Los Angeles,
Term expired February 28, 1918
MAX J. KUHIL, of San Francisco-----Term expired February 28, 1920
MILTON J. FERGUSON, of Sacramento-----*Librarian and ex officio Secretary*

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STATE OF CALIFORNIA,

DEPARTMENT OF THE STATE LIBRARY.

SACRAMENTO, CAL., June 30, 1920.

To His Excellency, WILLIAM D. STEPHENS,
Governor of California.

SIR: We have the honor to submit the Biennial Report of the State Librarian for the two years ending June 30, 1920.

By order of the State Board of Library Trustees.

L. W. RIPLEY, President.

R. M. RICHARDSON, Trustee.

MRS FRANCES M. HARMON, Trustee.

A. H. HEWITT, Trustee.

MAX J. KUHLE, Trustee.

REPORT OF THE STATE LIBRARIAN

To the Honorable Board of Trustees of the California State Library.

GENTLEMEN: I have the honor to submit my report covering the transactions of the State Library for the seventieth and seventy-first fiscal years, ending June 30, 1920.

THE LIBRARY FUND

During the period covered by this report the Library fund has remained at the level set by the Legislature of 1917, that is, \$250,000. Under ordinary circumstances that sum might have met our needs fairly satisfactorily; but the upward soaring of prices and the great increase in service required through the development of the work combined to make the institution feel poor. It is to be hoped that the Budget Board and the forthcoming Legislature may be made to see the justice of giving the Library a reasonable increase in its fund.

STAFF

In common with libraries throughout the country we have found the biennium just closed one during which it was difficult to keep the staff together and contented. One might blame the war: there were the camp libraries which temporarily called librarians into their service; there were war time government offices which drew some of their best material from the library. When the war ended it was hard, all at once, to change from the bustle and swing of the new job back to the steady and at times prosaic grind of the old. Then, too, library salaries failed quite lamentably and sadly in the soaring contest with prices of shoes, hats and meal tickets. The laborer, skilled or otherwise, was able to demand increase after increase in his wages; and get them. Clerical employes in the business world were reasonably well cared for—when compared with the librarian's reward for service faithfully performed, astonishingly well cared for. It is not to be wondered at, then, that the librarian should now and then look longingly over the fence into the fat pastures of other folk and that not infrequently he should pass the boundary line and partake of the richness thereof. Not only was there a loss to the commercial world, but many others were driven to matrimony. In fact it becomes more evident every day that the library is but the waiting room of the marrying parson; and to the executive of the library the wait is not over long. It may be that the library attracts to itself girls of such high quality that the young Lochinvars of today in search of assistance in the fight against high prices would be blind indeed if they did not early recognize the surpassing merit of

the young woman library assistant. Certainly she has had experience in making a little go far.

It is distressing enough to lose members of the staff who have demonstrated their ability; it is disconcerting to find the stream of supply diverted into other channels. Library salaries, however, have been increased; and the indications are that they will continue to advance. Conditions will again become stabilized. The opportunity for real social service through the library will continue to make its appeal. In the end there are indications that both library and library worker will profit by this post war flurry and unrest.

One matter in this connection cannot too strongly be called to the attention of those persons interested in the welfare of library and librarian alike: adequate support of the one and fair compensation of the other will be forthcoming when librarians themselves demonstrate conclusively their claims to professional standing. The public has no doubts as to the qualifications for teaching, medicine, dentistry, preaching, nursing, etc., etc.; but it is still in the fog that he who loves books and reading may instantly and without further ado become a librarian. And altogether too often acting upon such conviction persons with no training or experience in library management are placed in charge of a collection of books and a building—in the opinion of the casual observer, they are made librarians. It is not impossible to find public schools in which courses in library economy, forsooth, are given by teachers who suppose that any book may be catalogued by the use of a few sample cards, secured from a library and furnished each pupil without further explanation or practice. The fault is with librarians themselves: they have not in the language of the campaign manager—another product of the war—sold their business to the public.

Milton J. Ferguson, Librarian.	Joseph H. Quire, Law and Legislative Reference Librarian.
Miss Mabel R. Gillis, Assistant Librarian and Head of Books for the Blind Department.	Miss Myrtle Ruhl, in charge of Order Department.
Mrs. Laura Steffens Suggett, Librarian, Sutro Branch, San Francisco.	Miss Susan T. Smith, Reference Librarian.
Miss Eudora Garoutte, Head of California Department.	Miss Beryl Andrews, Assistant.
Miss Alice J. Haines, Head of Documents Department.	Miss Doris M. Beard, Assistant.
Mrs. May Dexter Henshall, County Library Organizer.	Miss Helen M. Bruner, Assistant.
Miss Annie Lowry, in charge of Periodicals and Binding.	Miss Marjorie Chilberg, Assistant.
Wm. H. Lugg, Head of Shipping, Repairs, etc., Department.	Miss Ella A. Clark, Indexer.
Miss Beulah Mumm, in charge of Library School.	Miss Benneta Colton, Stenographer.
Miss Ida G. Munson, Head of Catalog Department.	Miss Anna Creaner, Assistant.
	Miss Margaret Dennison, Assistant.
	Mrs. Gerna R. Dickson, Assistant.
	Miss Abbie H. Doughty, Assistant, Sutro Branch, San Francisco.
	Miss Sarah P. Driver, Assistant.
	Mrs. Mabel F. Faulkner, Temporary Assistant.

Miss Polly Fenton, Instructor in Library School.	Miss Marion L. Schumacher, Assistant.
Miss Alma Fitch, Assistant.	Miss Blanche L. Shadle, Assistant.
Miss Kate M. Foley, Home Teacher of the Blind, Sutro Branch, California State Library, San Francisco.	Miss Lily Tilden, Assistant.
Miss Frances Haub, Assistant.	Mrs Olive M. Treichler, Assistant.
Miss Bessie B. Heath, Assistant.	Miss Marguerite Walker, Stenographer.
Miss Anita Knopf, Stenographer, Sutro Branch, San Francisco.	Miss Caroline Wenzel, Assistant.
Miss Florence Lamb, Bookkeeper.	Miss Aldine Winham, Assistant.
Miss Marie Lamont, Assistant, Sutro Branch, San Francisco.	Miss Mae Davies, Book Repairer.
Miss N. Ruth McCullough, Assistant.	Miss Emma F. de Merritt, Book Repairer.
Mrs Evelyn Prentiss McKeivitt, Assistant.	Mrs Thelma Foss, Book Repairer.
Miss M. Ruth McLaughlin, Assistant, Sutro Branch, San Francisco.	Mrs Mae Moore, Book Repairer.
Miss Laura M. Manhart, Assistant.	Wm. G. Lyons, Assistant Shipping Clerk.
Miss D. Florence Montfort, Assistant.	Wyman L. Pease, Assistant Shipping Clerk.
Miss Catharine J. Morrison, Home Teacher of the Blind, 306A South Bonnie Brae, Los Angeles.	Lincoln Fitzell, Messenger.
Miss Mary V. Provines, Assistant.	Angelena Grant, Messenger.
Miss Esther R. Ross, Assistant.	Betty Lamprey, Messenger.
	Beth McIntire, Messenger.
	Ida M. Smith, Messenger.
	J. L. Foss, Janitor.
	G. A. Klees, Janitor.
	R. N. Polmere, Janitor.
	Roy Schaap, Temporary Laborer.

The following persons have been on the staff of the Library during the period covered by this report, but are not now in our service :

Mrs Bessie Axley.	Miss Patricia Lang.
Miss Theresa Bauer.	Miss Lorena E. Lee.
Miss Edna Bell.	Miss Lillie C. Lilliequist.
Mrs Clara Murray Blood.	Miss Mae Lynch.
Miss Beatrice M. Brasefield.	*Mrs Doris A. Lynn.
Mrs Dorothy H. Brenton.	Wallace McBain.
Mrs Gladys Kidd Burns.	Mrs Ruth Beard McDowell.
Miss Elta L. Camper.	Joseph McGillicuddy.
*Miss Irma Cole.	Miss Persis C. McIntire.
Miss Grace I. Dick.	Albert Marty.
Mrs Mary W. Dresser.	*Miss Faye Meador.
J. W. Driscoll.	William Milling.
Miss Geraldine Ebert.	Miss Vera V. Mitchell.
*Mrs T. M. Eby.	John Palstine.
Miss Harriet G. Eddy.	R. M. Payne.
*Miss Cleona Eslinger.	Miss Margaret Roddy.
*Miss Ruth Ferguson.	Miss Florence Roe.
*Miss Hilda Fischer.	*Leo Rooney.
Miss Hazel G. Gibson.	Miss Helen M. Rowland.
Raymond Gill.	Miss Ida Sanders.
Miss Margaret Girdner.	Lloyd E. Smith.
Miss Bernice Goff.	Mrs Vivian Gregory Smith.
*Miss Geraldine Graham.	Miss Mae Sternsdorff.
*Miss Nettie Graham.	Miss May Sutherland.
Jack Harris.	Miss Elizabeth Widney.
Ramona Hayes.	Miss Essie T. White.
*Mrs Flora Higginbotham.	Miss Agnes C. Woodward.
Miss Alice Hillyer.	Mrs Nell Peabody Wright.
*Miss Eleanor Hitt.	Jack Westlake.
Miss Mildred D. Kellogg.	
Miss Gladys Knowlton.	* Temporary.

The following temporary laborers have also been employed:

Robert Alexander
Cyril Brunschwiler
Aaron Chenn
Wesley Coghill
Raymond Harrison
Reginald Hoit
Wm. M. Kearns

Wm. D. Lombard
Paul Miller
Oscar A. Olman
John J. Pendergast
A. E. Robinson
Marvin Russell

THE NEW BUILDING

Two years ago the hope was expressed that delay in beginning the new building would not long continue. The war was nearing a close. Men would come streaming home looking for a new job. The Capitol Extension buildings would be just the sort of project to help smooth over the transition from war time to peace time activities. It was a good theory. Messrs Weeks and Day of San Francisco, who were selected as architects of the buildings, worked unceasingly to plan structures which should be best adapted to the state's needs and at the same time should be beautiful and in harmony with the old Capitol. In the opinion of all who have studied the problem the plans left nothing to desire. But when the costs of building were figured a great and seemingly insurmountable obstacle presented itself; in fact two obstacles. Prices had advanced beyond the wildest dream of the contractor of 1914. The plans had to be cut down to the lowest minimum; indeed it would not be exaggeration to say that the reduction in area raises the very serious question whether the buildings as finally planned would give a reasonable space for the future growth and development of state business.

But aside from matters of increased cost in building was the further difficulty in selling four per cent bonds. Liberty bonds, despite the declarations of vast hosts of amateur bond salesmen who insisted that their wares were merely another but readily transmuted form of twenty dollar gold pieces, sank to a level which nets the repurchaser six per cent. Industrials seemingly as safe as the state itself were bidding as high as eight per cent for funds to carry on their business. The banks of Sacramento were appealed to, the Consolidated Chamber of Commerce thought for a little while about hawking the goods from door to door, the Legislature of 1919 appropriated \$300,000 as an additional fund: all to no purpose. The jam refuses to move. Since two years ago two splendid weed crops have come up with the fall rains, flourished like the green bay tree, matured and died. We are not going to be pessimistic and say that such will forever be the story of the Capitol Extension buildings; but the remedy certainly has not to date presented itself.

Meanwhile if we were even permitted to continue undisturbed in quarters in the Capitol, conditions would be far from ideal but they would at least be bearable. Such unfortunately is not the case. Some months ago it was discovered that the girders which support the floors over the senate and assembly chambers were threatening a strike. The burden of holding up the great weight of books which we had placed in the two large rooms was becoming unbearable. The load was removed; the girders were reinforced; but architects and engineers seem disinclined to take a chance themselves or let other people. Consequently, we were permitted to replace only one third of the old load. So, many tons of these volumes which during the thirteen years' experience of the present librarian have been as restless as a combination of the wandering Jew and the man without a country set forth to find a temporary lodging. In these days of restricted building the man in the street knows how hard it is to get under a roof. Finally the State Department of Agriculture, which has the building at 11th and K streets, was induced to give up its basement for our use. The space is inadequate; great numbers of books cannot be shelved; and those that are shelved will be used with much difficulty. But it is truly any port in a storm.

LIBRARY WAR SERVICE

Mention was made two years ago of the participation of the State Library and of its staff in the war time activities. With the signing of the armistice most of this work soon came to a close. Certain librarians throughout the country thought they saw a great advantage to be gained through an intensive presentation of the library's wares to the people at large. The library has really grown very slowly, when one considers its possibilities and its actual accomplishments. Great sections of the nation are entirely unacquainted with book service. And many librarians themselves do not appreciate the fact that they are conducting a business on the most petty, trivial, unbusinesslike principles when the times demand vision, daring and widespread effort. It became evident when the war stopped that library folk were for the most part ready and determined to take that modest, unobtrusive back seat in the arena of public affairs from which the noise and clash of conflict had miraculously drawn them.

A movement was instituted in an attempt to hold the place in public attention and respect which the war service had given the library; and it was called the Enlarged Program of the American Library Association. Those who father the project thought to do for the whole country what—if modesty does not forbid our saying—is being accomplished here in California. A meeting was held in Chicago during the Christ-

mas holiday season of 1919; and the committee on program laid its plans before the association. Much discussion about motives, cliques and money madness was had; and perhaps there was some thought over what good might ultimately be expected should the plans carry, but the interest therein was not general. In the end the program with reservations was adopted; and there the matter stands, or lies. The library heart was not in the fight. The war time reputation of the library is not being lived up to; one might almost say that it is rapidly being lived down.

So far as California is concerned the Enlarged Program would have been of benefit in only a few ways, and those would largely affect the happiness and well being of librarians themselves. Our system now gives the people excellent service in the forty-one counties in which it is operating. California, however, in one other respect could profit very largely. This state has a large maritime interest. Its success depends to a greater extent than the average citizen is aware upon the development of the merchant marine. The library service to this branch of our transportation system which has been given through the San Francisco office of the American Library Association has demonstrated in a few months that books may play a creditable part in making the sea attractive to the young men of the land; and also that they are no mean aids in helping those young men to learn their business and to advance. The government, in time, may become conscious of this work and may even be brought to support it financially. Meanwhile, it would be folly to make it walk the plank of the typical librarian's indifference. We hasten to record that the typical librarian is fortunately not often met with in California.

EXHIBITS AT FAIRS

Following its practice of earlier years the library had a display at the State Fair in both 1918 and 1919. In both instances, however, we departed from the plan of the last biennium and held our show indoors. In 1918 very good space was given us in the old Machinery Building, which had been converted into an Educational Building. An interesting part of the exhibit was the contrast between the sort of library the schools had before the county library offered its services and the kind which this newer plan furnishes. It illustrated the truth of that old adage: if you expect to fly do not charter an ox cart. A few of the library's many fine war posters were shown and as the war had not yet ended they drew large crowds throughout the fair.

By 1919 the new main building had been completed, on the balcony of which the library was given good space. More emphasis was placed, that year, upon the historical collections which we have made. The

exhibits were changed once or twice during the fair period; so the library booth was visited more than once by many who had been in before.

During both fairs books for the blind which were shown seemed to catch the public interest to an unusual degree; and through these exhibits information concerning our work for the blind was given wide publicity. In 1918 some of the garments knitted by blind women were on exhibit. Their excellent quality was an eye opener to the uninitiated who had supposed evidently that blindness meant the end of the trail of all handicrafts and activities, except begging on the street corner.

In 1918 we also had an exhibit at the Land Show in Oakland, which was held from September 9 to October 6. The work of caring for the visitors to the booth fell largely to Mrs Henshall, who, despite such incidents as a very severe rain storm which threatened to deluge the place, was able to retain her usual cheerful countenance and to spread the gospel of good library service to all comers. One of the most enthusiastic of the visitors was a learned gentleman from Belgium who took back to his own country the plan under which our work has been so successfully conducted.

LIBRARY ASSOCIATION MEETINGS

As heretofore a liberal policy has been pursued in the sending of members of the staff to library conferences: eleven were named as delegates to the Del Monte 1919 conference, and eight to the Riverside conference of the California Library Association. Your secretary attended both the 1919 and 1920 gatherings of the American Library Association. It is to be regretted that these meetings are generally held at such distance that only one person may be sent officially. Circumstances, however, permitted Miss Haines and Miss Fenton to be present at the Colorado Springs conference—at their own expense. We are strongly of the opinion that money spent by the library for representation at such meetings is well spent.

EMPLOYMENT AGENCY

It has been the practice of the State Library for many years to assist the right person to secure the right position in the library field. Nothing makes success surer than to get and keep the proper quality of personnel. Whatever service this activity on the part of the library may have been, it has been carried on voluntarily and in self defence. True enough, many librarians of California and of other states have been helped into places where they worked to the advantage of their employer and to their own satisfaction. At the Riverside Conference of the California Library Association we were asked to act as the official employment agency of the library service; and since that time

a more careful and systematic effort is being made to meet the full requirements of this commission. Librarians in search of a position, or change of position, and libraries having vacancies to fill are both invited to make use of us.

PRINTS COLLECTION

California is far removed from the great picture galleries of the world; that fact may not be an unmixed hardship. Perhaps Californians being blessed with the superlative in landscape and seascape, in mountain and forest, in desert and sky and plain may be better off that they must needs go out of doors for their pictures, rather than to find them upon the indoor walls of buildings. However that may be, the State Library thought itself capable, if not of gathering in paintings, then of collecting prints which might be used for the artistic delight and education of any one interested therein. Through our London agents, Messrs B. F. Stevens and Brown, we have been receiving from time to time prints which go to the forming of a collection built up along certain definite lines. Before many years pass we will have a store of the examples of the graphic arts, which will carry the student from early times down to the present, and will show him some of the work of the best known engravers, etchers, lithographers, etc., historically correlated.

In addition to the above mentioned activity, we have of course continued our endeavors to collect the work of California engravers. Fortunately, work of this sort is showing much life, and the things which come from the hands of our own artists are in growing volume and quality. The state may be permitted to boast not a little over the accomplishments of the Society of California Etchers and of the Print Makers Society of California. We desire to express our cordial thanks to both organizations for their generosity in supplying the prints of their members at a very liberal discount. Mr Howell C. Brown, secretary of the latter body, has not only used his best offices in our behalf with his associates but has been very helpful in securing for us, at favorable prices, some of the work of foreign artists who were shown at an international exhibit in Los Angeles in 1920.

Prints received July, 1918-June, 1920:

By purchase -----	4873
By gift -----	14
	<hr/>
	4887

Maps received:

By purchase -----	28
By gift -----	1

NEW SYSTEM OF ACCOUNTS

During the month of January, 1920, the Department of Public Accounting, State Board of Control, installed the Uniform System of Accounting for State Departments. The accountant in charge of the work started with July 1, 1919, or the seventy-first fiscal year. It was therefore necessary to reclassify the seventieth fiscal year in order to secure comparable data. The statements which appear under Appendix are under the new classification.

The new system is a great improvement over the old one in every way.

BOOKS FOR THE BLIND DEPARTMENT

During the past biennial period, embossed catalogs in New York Point, American Braille and Moon have been issued; and are loaned to the borrowers, so that they can make their own selections and send in their own requests for books. This opportunity has been greatly appreciated by many borrowers.

The circulation has increased surprisingly: 43,475 books, etc., have been loaned as against 27,390 during the previous two year period. This increase is due partly to energetic endeavor on the part of assistants in the department and partly to the aggressive efforts of the home teachers. An interest in the new uniform type—Revised Braille Grade 1½—may also contribute to this result.

The work of the home teachers has been extended to San Diego in the south and to San Jose, Stockton, Napa and Sacramento in the north. At the request of the Federal Board for Vocational Education, the home teachers have found and helped several blinded soldiers, two of whom have now gone to the Red Cross Institute for blinded soldiers at Evergreen, Maryland, where they will be further instructed and fitted for work by the side of the sighted. It is gratifying to know that when admitted they were found especially well taught in reading and writing Braille and in the use of the typewriter.

The passage of a law for pensions for the blind at the last Legislature opened up a new line of work for the home teachers in explaining the law to the blind and in helping those in charge of the distribution of pensions to obtain needed information.

The head of the department acted during the year 1919-20 as Chairman of the American Library Association Committee on Work with the Blind. Miss Foley attended the meeting of the American Association of Workers for the Blind at Toronto, Canada, in June 1919, and had a place on the program.

“Five lectures on blindness” delivered by Miss Foley at the University of California Summer School in 1919 were printed and have proved of interest and value. The fifteenth anniversary of the department was

celebrated by the publication in News Notes of California Libraries of four articles on different phases of the work of the department.

An index to the Proceedings of the American Association of Instructors of the Blind since the beginning of the organization in 1853 was prepared and sent to the Association, which may decide to print it. This work which was in payment for a complete set of the Proceedings was excellently done by Miss Bruner.

The department is indebted to the Women Volunteers of Oakland, who, trained by Miss Foley to write Revised Braille, have contributed many interesting hand-copied books, which are especially appreciated as the number of available books in this new type is necessarily limited so far.

Books, etc., added	3,315
Borrowers added	401
Circulation	43,475
Pupils graduated	83
Still carried	131
Total number of lessons given	2,304
Hours of correspondence and preparing of lessons by home teachers	895
Visits paid by home teachers	539
Visits received by home teachers	170
Clubs, schools, etc., addressed by home teachers	34

CALIFORNIA DEPARTMENT

The attention of the California Department has been turned toward the collecting of material bearing upon dramatic history and also the motion picture industry. The movies have very rapidly overtaken and passed many of the business pursuits which have long stood high in the roll of wealth producers. California is easily the center of such work. Happily the actors and companies have responded generously and promptly to our requests for information, photographs, etc.

Perhaps some of the most interesting material which has come to us is the Bradford Collection covering the early activities of Wells, Fargo and Company. We have to thank Mr J. L. Tucker of Sacramento for his thoughtfulness in turning early express material over to us. The Oakland Tribune kindly presented a long run of its journal. Scarcely a day goes by that some artist, author, musician, actor, early settler or interested citizen does not offer something which enriches the collections. Unfortunately, we have not yet been able to secure possession of the Bidwell papers which by the will of Mrs Bidwell were left to the State Library.

Among the pictures which have been added by purchase are two fine collections of wild flower paintings: those by Mrs Cornelia Cunningham, and of Mr A. R. Valentien.

The head of the department compiled a very helpful "Study Outline of California History" which has quite evidently filled a long felt want among clubs and students.

CATALOG DEPARTMENT

In addition to cataloging the regular accessions of books the department has received and cataloged 3481 war posters; cataloged and shelf-listed 529 city, county and state maps; classified and listed many camera-graphs, pamphlets and prints.

Eighteen thousand two hundred and fifty-two books have been cataloged and 79,959 cards added to the main catalog. One hundred eighty-seven thousand seventy-one cards have been received and filed in the union catalog, and 27,918 cards have been typed and filed in the official catalog.

DOCUMENTS DEPARTMENT

The department has received, entered and filed 49,188 documents, and has distributed 34,199 California state publications. Public Affairs Information Service Bulletin and other lists have been checked regularly and documents material requested.

Besides filling the usual reference requests, much special reference work in documents has been done. There has been an increased use of the collection of plans and pictures of library buildings. Because of the constitutional amendment providing for a Constitutional Convention which is now before the people, a special collection has been formed of the Journals and Proceedings of the conventions of the different states and a number of items have been secured to fill in the sets.

The work of the department is seriously handicapped because of the storing of many volumes outside of the Capitol building.

LAW AND LEGISLATIVE REFERENCE DEPARTMENT

Extensive use of this department was made by members and committees of the 1919 Legislature and by state administrative officers during the non-legislative period. Following the adjournment of the Legislature the department was heavily taxed with the work of side-noting and indexing statutes and also preparing compilations of laws for various state departments. This latter service was more extensively used than ever before.

In comparison with the purely reference work in which members of the Legislature are directed to material in the department, the research service, in which digests and outlines of material are prepared, is growing in use. The most important investigation was that made for the Joint Legislative Committee on Unemployment. At the direction of this committee a study was made on the legislation throughout the

world on unemployment relief and particularly on the reemployment of returned service men. A special study was also made of measures pending in contemporary state legislatures. This report was printed in full in the Assembly Journal. Other investigations were made for members on state income taxes, operation of the presidential preferential primary, constitutional conventions, prison reform, community property laws in other states, suits by two persons, fishing licenses and a wide range of other topics.

The principal demand made upon the department by state administrative departments was that of the State Board of Control for assistance in its investigation of the Japanese problem. An analysis of the alien land legislation in the British dominions, court decisions on citizenship, immigration laws, and related subjects were prepared, several hundred newspaper clippings digested, and an index prepared for the printed report. In advance of the session, the Governor's Efficiency and Economy Committee directed the department to prepare an outline of the administrative organization of the government of ten selected states.

After the adjournment of the Legislature the following compilations were prepared, usually with side-notes and indexes, for publication by various state departments:

Labor Laws, for the Bureau of Labor Statistics; Irrigation District Laws, for the Department of Engineering; Animal Industry Laws and Horticultural Statutes for the Department of Agriculture; Motor Vehicle Act and synopsis for Motor Vehicle Department; Juvenile Court Law, for the Children's Agent of the Board of Control; Laws relating to Women and Children (supplement) and Library Laws (supplement) for the State Library; Bonds required for state officers, for the Board of Control (for office use); Printing laws for the Department of State Printing (for office use).

In its service to the public the department has received a variety of calls. At the request of the Board of Freeholders of Sacramento, for instance, a number of investigations were made on municipal government and administration. The department continued to prepare for publication in "News Notes of California Libraries" a review of important legislation of the legislative session and a summary of propositions to be voted on by the people at the general state election.

The Law Library resources have increased to a point far beyond the capacity of the allotted quarters and constitute a continual reminder of the need for a new building.

LIBRARY ORGANIZING.

During the term of this report three county libraries have been put into operation: Amador, Napa and San Luis Obispo. Of that number,

Napa and San Luis Obispo had been established as long ago as 1916 and 1915 respectively, but for one reason or another had not appointed a librarian or actually started a stream of books out to users. They were fast reaching that chronic state of inaction which is one of the most discouraging features of organizing work.

Amador county went through on schedule time. The supervisors took final action on June 2, 1919; a librarian was appointed and actual service began on January 1, 1920. Such a performance gives hope that finally the state will be covered.

Orange county, which several times in the past has gone through the throes of organizing, again appealed for assistance. The Parent-Teachers Association devoted much time and energy to the right understanding on the part of people and supervisors of the county free library proposition. At last on December 9, 1919, the atmosphere was sufficiently cleared of misapprehension and misinformation so that the supervisors took action. Whether Orange will be content to remain dormant is yet to be seen; but when the period covered by this report came to an end nothing had been accomplished toward giving service and no definite promises had been made.

Much work has been done in El Dorado and Placer counties which from the standpoint of wealth and population would seem to offer excellent fields for the development of a modern library service. Seemingly not a great deal has been accomplished in either county; but as one cannot always know where seed has fallen until the green shoots appear above the surface of the earth, so in work of this kind it is not unreasonable to hope that the idea may have found a fertile resting place where one would least expect and in the end will produce results. It would be foolish to think effort wasted, as long as any county is the home of parents who desire the best advantages for their children, or as long as young men and old men, girls and women are eager to improve their condition in life, to find wholesome means of recreation, to keep abreast of the current of world happenings and developments.

Shasta and Sonoma counties remain as they were two years ago, inactive. Work has been done in both, however; and there are indications that the residents thereof may in time become conscious of the privileges which are being enjoyed by the people of forty-one counties but which are denied them.

On July 1, 1918, 1549 school districts had joined the county library for service. Meanwhile organizing has been done in Alameda, Glenn, Lassen, Monterey, Napa, Plumas, San Mateo, Solano and Stanislaus. On July 1, 1920, the number of school districts belonging had increased to 1982. Two years ago five counties were units in county library service to schools; that is, every district in those counties was availing

itself of the opportunity to secure a school library service quite unrivaled throughout the world. Now twelve counties are in the unit class. Perhaps no part of the work in California promises better results in the future than the service which the county librarians are furnishing to the schools. It is difficult at times, the demands are not infrequently decidedly unreasonable; but the work is of such importance that annoyances are forgotten in the vision of accomplishment. Here at least two independent but allied professions are working together in harmony to bring about educational results which neither alone could compass.

An organizer must be an accomplished, versatile individual. Speeches must be made before large crowds and small ones and before crowds of the greatest diversity and interest. Newspaper articles must be written, frequently at odd moments, on the train or at hours of the night when other honest folk are abed. But the good organizer never bats an eye at hardships: her gaze is set on the harvest not of tomorrow but of next year and the years to come.

LIBRARY SCHOOL

During the two school years, 1918-1919 and 1919-1920, the following twenty-two students were graduated:

Thelma Brackett, San Diego, California, '20.	Lucile Huff, Palo Alto, California, '20.
Marguerite Chatfield, Pasadena, California, '20.	Helen Katherine Kellogg, Salinas, California, '19.
Nellie E. Christensen, Selma, California, '19.	Marjorie C. Learned, Pasadena, California, '20.
Helen Esther Crawford, Winters, California, '20.	Everett I. McCullough, Berkeley, California, '19.
Abbie Doughty, San Luis Obispo, California, '20.	Vera V. Mitchell, Oakland, California, '19.
Ellen B. Frink, Palo Alto, California, '19.	Esther L. Ramont, Modesto, California, '20.
Flo A. Gantz, Pomona, California, '20.	Marguerite C. Ryan, San Jose, California, '19.
Hazel G. Gibson, Santa Monica, California, '19.	Georgia Pearl Secker, Fresno, California, '19.
Frances Haub, Sacramento, California, '20.	Elizabeth Snyder, Berkeley, California, '20.
Bessie B. Heath, Michigan Bar, California, '20.	Fessie T. White, Broderick, California, '19.
Helen F. Hopwood, Palo Alto, California, '20.	Aldine Winham, Salinas, California, '20.

At the beginning of the period an important change occurred in the doing away with compensation work. While the plan had proven of financial benefit to the students it had undoubtedly interfered with the prosecution of their studies to the best advantage. Practice work assignments were shortened from five half days a week to three half days, thus giving the students still more time for the preparation of assignments.

On May 1, 1919, Mrs Clara Murray Blood resigned as Instructor in the Library School and was succeeded by Miss Polly Fenton, a graduate

of the Wisconsin Library School, and an assistant in the Milwaukee (Wis.) Public Library. Miss Fenton took over cataloging and related subjects.

Eighteen of the State Library School graduates hold county library certificates, five of them of the first grade.

With the class of 1920, the State Library School was discontinued. In 1918 a library school department was organized by the University of California, which is now giving very successful service. Since it did not seem wise to expend state funds on two library schools and since the university is an institution of formal instruction, the State Library School was given up with the idea of lending every assistance in helping the university school to maintain a successful standard.

Such instructional work as the State Library may continue will be carried on in various ways—by personal visits to libraries wishing assistance, by correspondence work in cataloging and other subjects, and should demand warrant by six-weeks courses in library methods for the benefit of those unable to attend library school.

PERIODICALS DEPARTMENT

About 800 magazines and 175 newspapers are regularly received. Thirty-six periodicals are printed in foreign languages. Many publishers of California have generously donated files of their journals, thus making it possible for the library to gather in more of the printed matter of the state than it otherwise could. These accumulated files are bound and form a collection of Californiana of increasing value.

REFERENCE DEPARTMENT

Work in the reference department shows a decided revival of interest in pre-war subjects and activities and a return to more wholesome habits of reading and living than have existed for a number of years.

The result of so much printed propaganda during the war is visible in the numerous requests for books announced in the various advertising mediums. There has never before been such a demand for material just off the press or announced for early publication that has been favorably reviewed in newspaper and magazine. Letters, biographies and personal experiences take the lead, closely followed by requests for the latest information regarding matters of current moment, as the fuel supply, trade with foreign countries, the Einstein theory, Peace conference and treaty, etc., while amateur plays, old fashioned dances and outdoor sports of all kinds are called for from all over the state.

SUTRO BRANCH

The Sutro Branch of the State Library, located in San Francisco, is proving to be an asset in California library service in spite of its location being far from the center of the city. Its temporary quarters are still on the third floor of the Lane Medical Library building at Sacramento and Webster Streets.

During the last two years 11,705 items, including books, pamphlets, music, manuscripts, objects and prints have come into the branch as deposits or as gifts: including all types of material which should be a part of the State Library collections but which the depositors or donors would not have parted with except on condition that the articles remain in San Francisco.

Special collections deposited are: the John Swett Library (education); the Dr Edward W. Burnett Library (medicine); the Sierra Chapter, D. A. R., of Berkeley, Library (genealogy); the Heald Commercial Collection (bookkeeping, etc.); the California Historical Society Library (historical). More books, prints and manuscripts belonging to the Sutro Library were found at Sutro Heights and turned over to the Sutro Branch to be incorporated in the original collection. Two state departments have turned over material no longer needed constantly in their own office libraries: the Social Insurance Commission of the State of California and the Railroad Commission.

A gift of \$1,000 has been received from Mrs H. L. B. Sutro to be spent for San Francisco historical prints. A collection of San Francisco historical material has been started by this and other gifts. It was found that no institution in San Francisco was giving attention especially to this particular feature and the need for such a collection available to the public is very great.

The Sutro Branch, through the courtesy of the San Francisco *Call* office, has been copying for the State Library newspaper index, the index cards covering the *Call* from 1905 to 1913. If the copying continues at the same rate as it has these last two years, it will be completed within less than a year. Another aid to California historical data is the "Book of the Dead" cards. It has been possible, through the courtesy of Mr H. B. Phillips and Mr B. M. Newcomb, for the branch to borrow the file of these cards and make two copies of them, one for the State Library and one for the Sutro Branch. These are records of early deaths and burials in California and include some data that cannot be found elsewhere. In addition to the growing use of the Sutro Branch collections, students in San Francisco and visitors to San Francisco, are beginning through this branch to take advantage of the State Library service and the generous cooperation of other city, county and university libraries and even private individuals and private institutions. One

thousand six hundred and ninety-three volumes have been borrowed from outside of San Francisco for use of San Francisco residents: 1372 from the State Library; 132 from university libraries; 138 from city and county libraries; 26 from individuals and 25 from private institutions.

Through this growing increase in resources and increase in use, the Sutro Branch is assisting the people in one of the large centers of population in the state, toward an understanding of library service according to the California library plan.

COUNTY FREE LIBRARIES

During these two years much discussion has been had throughout the United States on the subject of the county unit as a basis of library service. Various and sundry plans have been drawn and elaborated whereby states which have been content with the inefficiency of the old library system could be enabled to secure the benefits of the new. Unfortunately for themselves and the people they serve, too many of the planners have felt it necessary to use all the timbers of the old structure, have been afraid to build to meet the requirements of the future. They have said so often, "You in California can do the thing in a new and reasonable way, but we cannot," that your secretary has come in time to believe the story.

California was settled and founded by a race of hardy pioneers who came across the plains and mountains, who braved the dangers of hunger, of wild Indians, the perils of the unknown. They found here on the western slopes of the Sierras an atmosphere peculiarly tonic to the lungs of the fearless. They founded their institutions on a reasonable plan rather than one which the Pilgrims imported from England, or the conditions of the Atlantic border shaped and molded for other times and places. And when it came to the doing of this library job, it is deeply gratifying that it was set about in the truly Californian spirit. It is a good piece of work, it accomplishes results. So why should we lie awake nights wondering why other states merely talk, and devise, and argue round and about without arriving anywhere?

If the proof of the pudding is the eating, the efficiency of any system is to be judged by its results. It matters not at all what deductions or observations the most philosophic plan-reading librarian may draw or make. To say after a study of laws, "this is the best plan," will have about as much effect as observing learnedly, "the wind is in the east," when in truth it is in the west. Nor may it be maintained that our plan, good as it is, would be the best for every state: peculiar conditions demand peculiar treatment. We merely ask that our results

be observed. And the proof of the California county library pudding is easily made.

The system may now be said to have been on trial for ten years. Forty-four counties have adopted it; and forty-one have it operating. The total income for the fiscal year ending June 30, 1920, was \$718,984.03 as against \$539,458.64 two years ago; the book accumulations were 1,519,331 volumes as against 945,856; the branches, 3,584 as against 2,890; the school branches, 1,982 as against 1,549. Are the figures significant? But they do not begin to tell the story of the California library plan. That is a tale which may not easily be written; and it certainly cannot be read by handling the bare bones of a law.

In this section of this report emphasis has been placed upon the county part of the system. It is not to be inferred thereby that municipal libraries are not worth while or that they are not operating effectively in California. They are just as essential in covering our territory as are the county organizations. The point that should be dwelt upon is that there is a logical place in the program for the city—the larger city, that is—and for the county. In California, city, county and state libraries form links in a chain of service through which the book needs of the people are met equitably, economically and efficiently. The hermit library in this state is an extinct species.

LIST OF COUNTIES HAVING COUNTY FREE LIBRARIES.

Statistics of July 1, 1920.

County	Librarian	Established	Income. 1919-1920*	Books, etc.	Branches	Total school dis- tricts in county (including elem. and high)	School districts that have joined
Alameda	Miss Mary Barmby	Sept. 6, 1910	\$24,670 00	66,218	67	58	27
Amador	Miss Bess M. Ranton	June 2, 1919	4,875 81	1,914	10	45	1
Butte	Miss Essae M. Culver	Sept. 3, 1913	14,892 93	33,254	98	72	63
Colusa	Miss Margaret Livingston	June 8, 1915	7,917 32	20,959	54	37	32
Contra Costa	Mrs Alice G. Whitbeck	July 21, 1913	27,100 20	64,613	89	62	50
Fresno	Miss Sarah E. McCardle	Mar. 12, 1910	95,215 97	175,323	197	166	127
Glenn	Miss Maude Middleton	April 8, 1914	9,058 65	13,739	83	46	42
Humboldt	Miss Ida M. Reagan	May 12, 1914	19,065 25	32,581	118	114	60
Imperial	Mrs Thomas B. Beeman	Feb. 6, 1912	9,144 58	36,144	64	60	50
Inyo	Miss Anne Margrave	Sept. 15, 1913	7,189 00	14,571	41	30	28
Kern	Mrs Julia G. Babcock	Nov. 16, 1910	47,179 91	94,586	150	106	89
Kings	Miss Eleanore Kyle	June 4, 1912	20,297 84	58,105	70	44	42
Lassen	Miss Lenala Martin	Sept. 7, 1915	8,284 16	18,226	86	44	43
Los Angeles	Miss Celia Gleason	Sept. 5, 1912	101,684 55	256,581	313	193	129
Madera	Miss Mary E. Glock	May 3, 1910	16,113 16	39,723	63	48	47
Merced	Miss Winifred H. Bigley	June 6, 1910	21,432 28	44,636	70	75	52
Modoc	Miss Anna L. Williams	July 8, 1915	2,412 55	5,814	13	47	12
Monterey	Miss Anne Hadden	April 6, 1912	15,217 47	37,723	135	96	59
Napa	Miss Estella DeFord	Feb. 9, 1916	4,047 36	1,314	29	54	14
Orange	Not started	Dec. 9, 1919					
Plumas	Miss Carmelita Duff	Sept. 7, 1915	7,462 87	17,119	68	33	32
Riverside	Joseph F. Daniels	Nov. 8, 1911	9,018 28	0	64	83	32
Sacramento	Miss Cornelia D. Provinces	Oct. 1, 1908	8,141 33	6,888	77	85	50
San Benito	Miss Mabel Coulter	Feb. 4, 1918	4,778 45	4,014	58	35	34
San Bernardino	Miss Caroline S. Waters	July 14, 1913	18,530 25	52,408	144	79	63
San Diego	Miss Jennie Herrman	April 5, 1912	20,731 84	58,988	146	123	85
San Joaquin	Miss Hattie M. Mann	Mar. 7, 1910	14,756 10	0	68	95	22
San Luis Obispo	Miss Margaret Dold	July 16, 1915	10,401 13	10,808	42	93	32
San Mateo	Miss Anne Bell Bailey	Sept. 5, 1912	7,989 34	15,804	40	41	24
Santa Barbara	Mrs Frances B. Linn	Feb. 16, 1910	15,260 35	0	125	72	60
Santa Clara	Miss Stella Huntington	July 20, 1912	17,741 39	47,711	93	92	73
Santa Cruz	Miss Minerva H. Waterman	Oct. 13, 1916	3,000 00	0	84	56	45
Shasta	Not started	May 10, 1917					
Siskiyou	Miss Hazel E. Askey	June 7, 1915	13,288 11	39,353	120	97	90
Solano	Miss Clara B. Dills	April 6, 1914	13,814 86	26,522	62	58	49
Sonoma	Not started	May 11, 1916					
Stanislaus	Miss Bessie B. Silverthorn	Aug. 14, 1911	19,614 95	31,529	56	68	32
Sutter	Miss Margaret Hatch	May 9, 1917	9,948 08	15,577	52	35	34
Tehama	Miss Gretchen Flower	Aug. 8, 1916	6,415 99	17,798	102	62	62
Trinity	Miss Marion Morse	Sept. 8, 1916	5,753 12	12,853	59	27	25
Tulare	Mrs Bessie Herrman Twaddle	June 10, 1910	24,566 99	59,726	167	141	53
Tuolumne	Miss Edna Holroyd	July 3, 1917	7,258 48	11,243	54	33	23
Ventura	Miss Julia Steffa	April 9, 1915	10,650 96	28,357	72	62	47
Yolo	Miss Eleanor Hitt	July 10, 1910	14,662 17	46,579	81	50	48
44		O 1, '08-D 3, '19	\$718,984 03	1,519,331	3,584	2,917	1,982

*The income as given does not include balance in fund July 1, 1919.

AND FINALLY

Again, if I may become more personal in tone, I desire to express appreciation for the kindly, helpful, sympathetic attitude which the Board of State Library Trustees, individually and as a Board, has held towards the institution and towards the staff, personally and professionally. It is gratifying to be able to say that the staff has at all times practiced that team work without which the most brilliant individuals must form an unsuccessful group. The spirit of real service is so innate in the workers of the institution that it is easy to hold a position of responsibility therein which otherwise might be anything but pleasant.

The relationship existing between the State Library and the other state departments is one of cordial understanding and mutual helpfulness.

I believe the librarians and the people of California realize that the State Library, its trustees, librarian and staff seek no narrow or selfish ends, but in a broad, liberal spirit are only anxious to be of service.

APPENDIX A

Statement of Income and Expenditures for the Period July 1, 1918, to June 30, 1920—
the Seventieth and Seventy-first Fiscal Years

FUNCTION	Seventieth	Seventy-first	Total
Income			
Appropriated, 358-1917 -----	\$130,000 00		\$130,000 00
Appropriated, 645 1919 -----		\$ 30,000 00	130,000 00
Department sales:			
Books -----	36 45	97 90	134 35
Cameragraphs -----	49 60	80 50	130 10
Catalog cards -----	12 63	13 41	26 04
Prints -----	2 00	2 20	4 20
Junk (old papers and magazines)-----	9 92	115 67	125 59
Miscellaneous equipment -----	31 96		31 96
Miscellaneous—cash found in Reading Room, etc.-----	2 82		2 82
Old bank balance -----		38 15	38 15
Total income -----	\$130,145 38	\$130,317 83	\$260,463 21
Expenditures			
Administrative -----	\$24 762 53	\$23,659 69	\$ 8,422 22
General -----	54,396 08	70,490 71	124,886 79
Blind -----	6,749 61	8,538 37	15,287 98
Catalog -----	12,421 73	10,631 17	23,102 90
Documents -----	4,470 10	4,707 54	9,177 64
Law and Legislative Reference -----	6,576 29	10,125 78	16,702 07
Sutro Branch -----	9,073 97	9,254 74	18,328 71
	\$118,450 31	\$137,458 00	\$255,908 31
Excess income over expenditure-----	\$11,695 07		\$4,584 90
Excess expenditure over income -----		\$7,110 17	
Balance State Library Fund, July 1, 1918-----			10,999 05
Balance State Library Fund, June 30, 1920-----			\$15,583 95

APPENDIX B

Statement of Expenditures for the Period July 1, 1918, to June 30, 1919—the Seventieth Fiscal Year

FUNCTION	Materials and supplies	Salaries and wages	Service and expense	Property and equipment	Total
Administrative					
Trustees -----			\$352 28		\$352 28
State Librarian -----		\$5,000 00	990 81		5,990 81
Assistant Librarian -----		2,400 00	71 52		2,471 52
Board of Library Examiners -----			153 41		153 41
Clerical and office -----	\$932 08	3,782 80	90 56	\$32 85	4,838 29
Cuts -----				7 89	7 89
Equipment -----	106 47		236 20	3,143 47	3,596 14
Exhibits and publicity -----	39 93		107 00	32 40	179 33
Library organizing -----		2,118 93	680 79		2,799 72
News Notes of California Libraries -----			2,928 36		2,928 36
Printing and stationery -----	245 43		1,199 35		1,444 78
	\$1,383 91	\$13,301 73	\$6,860 28	\$3,216 61	\$24,762 53
General					
Assistants -----		\$24,181 95	\$688 79		\$24,870 74
Books and subscriptions -----				\$12,283 24	12,283 24
Prints -----				1,247 65	1,247 65
Binding -----				2,460 17	2,460 17
Building repairs -----			491 50		491 50
Freight, cartage and express -----			2,041 56		2,041 56
Janitors -----	\$204 12	2,235 48	15 00	13 66	2,468 26
Lectures -----			215 00		215 00
Postage -----			1,937 53		1,937 53
Printing and cameragraphing -----	127 05		10 07		137 12
Shipment and repair -----	814 49	4,812 33	20 40		5,647 22
Telephone and telegraph -----			596 09		596 09
	\$1,145 06	\$31,229 76	\$6,015 94	\$16,004 72	\$54,396 08
Blind					
Assistant Librarian -----		\$600 00	\$91 23		\$691 23
Assistants -----		3,945 00	267 53		4,152 53
Books, etc. -----				\$1,682 37	1,682 37
Printing and binding -----			223 48		223 48
		\$4,545 00	\$522 24	\$1,682 37	\$6,749 61
Catalog					
Assistants -----		\$10,368 60			\$10,368 60
Cards and guides -----				\$2,053 13	2,053 13
		\$10,368 60		\$2,053 13	\$12,421 73
Documents					
Assistants -----		\$4,470 10			\$4,470 10
		\$4,470 10			\$4,470 10
Law and Legislative Reference					
Assistants -----		\$3,205 16			\$3,205 16
Binding -----				\$357 64	357 64
Books and subscriptions -----				3,013 49	3,013 49
		\$3,205 16		\$3,371 13	\$6,576 29
Sutro Branch					
Assistants -----		\$6,073 97			\$6,073 97
Rent -----			\$3,000 00		3,000 00
		\$6,073 97	\$3,000 00		\$9,073 97
	\$2,529 57	\$73,194 32	\$16,308 46	\$26,327 96	\$118,450 31

APPENDIX C

Statement of Expenditures for the Period July 1, 1919, to June 30, 1920—The Seventy-first Fiscal Year

FUNCTION	Materials and supplies	Salaries and wages	Service and expense	Property and equipment	Total	Grand total 71 and 72 Fiscal Years
Administrative						
Trustees -----			\$400 20		\$400 20	\$752 48
State Librarian -----		\$5,000 00	706 97		5,706 97	11,697 78
Assistant Librarian -----		2,400 00	128 40		2,528 40	4,999 92
Board of Library Examiners -----			40 88		40 88	194 29
Clerical and office -----	\$758 80	3,978 86	113 28	\$39 55	4,890 49	9,728 78
Cuts -----				213 18	213 18	221 07
Equipment -----	237 63		133 95	2,649 14	3,020 72	6,616 86
Exhibits and publicity -----			259 95	68 50	328 45	507 78
Library organizing -----		2,100 00	1,144 13		3,244 13	6,043 85
News Notes of California Libraries -----			2,472 41		2,472 41	5,400 77
Printing and stationery -----	140 59		673 27		813 86	2,258 64
	\$1,137 02	\$13,478 86	\$6,073 44	\$2,970 37	\$23,659 69	\$48,422 22
General						
Assistants -----		\$26,565 78	\$473 22		\$27,039 00	\$51,909 74
Books and subscriptions -----				\$16,216 47	16,216 47	28,499 71
Prints -----				6,314 99	6,314 99	7,562 64
Binding -----				3,322 89	3,322 89	5,783 06
Alterations, Eleventh and K sts. -----	\$3 70		182 30		186 00	186 00
Automobile -----	75 25		66 55	150 00	291 80	291 80
Building repairs -----	4 50		48 55		53 05	544 55
Freight, cartage and express -----			2,245 18		2,245 18	4,286 74
Janitors -----	279 71	\$2,801 46	16 50	25 20	3,122 86	5,591 12
Lectures -----			310 00		310 00	525 00
Postage -----			2,301 68		2,301 68	4,239 21
Printing and cameragraphing -----	159 36		232 07		371 43	508 55
Rent, Eleventh and K sts. -----			250 00		250 00	250 00
Shipment and repair -----	1,107 01	6,712 81	1 00	13 30	7,834 12	13,481 34
Telephone and telegraph -----			631 24		631 24	1,227 33
	\$1,609 53	\$36,080 04	\$6,758 29	\$26,042 85	\$70,490 71	\$124,886 79
Blind						
Assistant Librarian -----		\$600 00	\$24 95		\$624 95	\$1,316 18
Assistants -----		5,022 42	1,012 93		6,065 35	10,217 88
Books and subscriptions -----				\$1,084 00	1,084 00	2,766 37
Printing and binding -----			764 07		764 07	987 55
		\$5,622 42	\$1,831 95	\$1,084 00	\$8,538 37	\$15,287 98
Catalog						
Assistants -----		\$9,697 91			\$9,697 91	\$20,666 51
Cards and guides -----				\$983 23	983 26	3,636 30
		\$9,697 91		\$983 26	\$10,681 17	\$23,102 90
Documents						
Assistants -----		\$4,707 54			\$4,707 54	\$9,177 64
		\$4,707 54			\$4,707 54	\$9,177 64
Law and Legislative Reference						
Assistants -----		\$4,036 43	\$75 20		\$4,111 63	\$7,316 79
Binding -----				\$447 45	447 45	805 00
Books and subscriptions -----				5,558 38	5,558 38	8,571 87
Printing -----			8 32		8 32	8 32
		\$4,036 43	\$83 52	\$6,005 83	\$10,125 78	\$16,702 07
Sutro Branch						
Assistants -----		\$6,254 74			\$6,254 74	\$12,328 71
Rent -----			\$3,000 00		3,000 00	6,000 00
		\$6,254 74	\$3,000 00		\$9,254 74	\$18,328 71
	\$2,746 55	\$79,877 94	\$17,747 20	\$37,086 31	\$137,458 00	\$255,968 31

STATE OF CALIFORNIA, }
 County of Sacramento. } ss.

I, Milton J. Ferguson, being duly sworn, on oath depose and say: That I am Secretary of the Board of Trustees of the California State Library; that the foregoing statement of the expenditures of the State Library for the seventieth and seventy-first fiscal years, from July 1, 1918, to June 30, 1920, is true and correct.

MILTON J. FERGUSON.

Subscribed and sworn to before me, this twenty-sixth day of October, 1920.

[SEAL] R. T. McKISICK,
 Notary Public in and for the County
 of Sacramento, State of California.

APPENDIX D

Number of Volumes in Library June 30, 1920

	Number at last report June 30 1918	Added from July 1, 1918, to June 30, 1920						
		Pur- chase	Gift	Binding	Ex- change	Lost and dis- carded	Total	Grand total
Main library including Law and California -----	202,231	11,525	*1,507	3,356	†1,200	221	17,457	219,718
Books for the blind-----	8,278	2 744	668			90	3,322	11,600
Intro collection -----	74,364		4,946				4,946	79,310
Grand totals -----	284,873	14,269	7,181	3,356	1,200	311	25,755	310,628

*Includes United States Government publications.

†Includes state publications.

‡Does not include 18,139 deposits.

APPENDIX E

BOARD OF LIBRARY EXAMINERS

MILTON J. FERGUSON, State Librarian, *Chairman*.

EVERETT R. PERRY, Librarian, Los Angeles Public Library, *Secretary*.

ROBERT REA, Librarian, San Francisco Public Library.

Sections 6 and 7 of the county free library law (Chap. 68, Cal. Statutes, 1911) reads as follows:

Sec. 6. A commission is hereby created, to be known as the board of library examiners, consisting of the state librarian, who shall be ex officio chairman of said board, the librarian of the public library of the city and county of San Francisco, and the librarian of the Los Angeles public library.

Sec. 7. Upon the establishment of a county free library, the board of supervisors shall appoint a county librarian, who shall hold office for the term of four years, subject to prior removal for cause, after a hearing, by said board. No person shall be eligible to the office of

county librarian unless, prior to his appointment, he has received from the board of library examiners a certificate of qualification for the office. At the time of his appointment, the county librarian need not be a resident of the county nor a citizen of the State of California.

Three examinations have been held (July 1, 1918—June 30, 1920): 1. Sacramento, June 5-6, 1919; 2. Sacramento, January 8, 1920; 3. Sacramento, June 21, 1920, and Los Angeles, June 23, 1920.

Thirty candidates took the examinations and twenty-two passed.

The board has issued 190 certificates in all.

CERTIFICATE HOLDERS

NOTE.—First-grade certificates are valid for use throughout the state; second grade, in counties of the twenty-first to fifty-eighth (except twenty-fifth and thirty-third) classes, inclusive. Third grade certificates, formerly issued for use in counties of the forty-ninth to the fifty-eighth classes, inclusive, are no longer issued.

First Grade

Babcock, Mrs Julia G., Librarian Kern County Free Library, Bakersfield.
 Bailey, Anne Bell, Librarian San Mateo County Free Library, Redwood City.
 Barmby, Mary, Librarian, Alameda County Free Library, Oakland.
 Bigley, Winifred H., Librarian Merced County Free Library, Merced.
 Coulter, Mabel, Librarian San Benito County Free Library, Hollister.
 Culver, Essae M., Librarian Butte County Free Library, Oroville.
 Daniels, Joseph F., Librarian Riverside Public Library and Riverside County Free Library, Riverside.
 DeFord, Estella, Librarian Napa County Free Library, Napa.
 Dills, Clara B., Librarian Solano County Free Library, Fairfield.
 Ferguson, Milton J., Librarian State Library, Sacramento.
 Ferris, Katharine Post, Assistant Public Library, Los Angeles.
 Flower, Gretchen L., Librarian Tehama County Free Library, Red Bluff.
 Gleason, Celia, Librarian Los Angeles County Free Library, Los Angeles.
 Greene, Charles S., Librarian Free Library, Oakland.
 Hadden, Anne, Librarian Monterey County Free Library, Salinas.
 Haines, Alice J., Head of Documents Department, State Library, Sacramento.
 Hatch, Margaret, Librarian Sutter County Free Library, Yuba City.
 Herrman, Jennie, Librarian San Diego County Free Library, San Diego.
 Hitt, Eleanor, Librarian Yolo County Free Library, Woodland.
 Holroyd, Edna, Librarian Tuolumne County Free Library, Sonora.
 Huntington, Stella, Librarian Santa Clara County Free Library, San Jose.
 Linn, Mrs Frances Burns, Librarian Santa Barbara Free Public Library and Santa Barbara County Free Library, Santa Barbara.
 McCardle, Sarah E., Librarian Fresno County Free Library, Fresno.
 Mast, Maude L., Librarian Twelfth Naval District, Mare Island.
 Morse, Marion, Librarian Trinity County Free Library, Weaverville.
 Perry, Everett R., Librarian Public Library, Los Angeles.
 Provines, Cornelia D., Librarian Sacramento County Free Library, Sacramento.
 Reagan, Ida M., Librarian Humboldt County Free Library, Eureka.
 Ripley, Lauren W., Librarian City Free Library, Sacramento.
 Robson, Anna Laura, R. F. D. No. 1, Phoenix, Ariz.
 Silverthorn, Bessie B., Librarian Siskiyou County Free Library, Yreka.
 Smith, Susan T., Reference Librarian State Library, Sacramento.
 Steffa, Julia, Librarian Ventura County Free Library, Ventura.
 Suggett, Mrs Laura (Steffens) (Mrs Allen H. Suggett), Librarian Sutro Branch, State Library, San Francisco.

Thomas, Mabel W., Assistant Librarian, Free Library, Oakland.
 Twaddle, Mrs Bessie (Herrman), Librarian Tulare County Free Library, Visalia.
 Vogelson, Helen E., Assistant Librarian, Los Angeles County Free Library, Los Angeles.
 Warren, Althea H., Librarian Public Library, San Diego.
 Waterman, Minerva H., Librarian Public Library, Santa Cruz.
 Waters, Caroline S., San Bernardino County Free Library, San Bernardino.
 Whitbeck, Mrs Alice G., Librarian Contra Costa County Free Library, Martinez.

Second Grade

Anderson, Alice, 724 E. 17th St., East Oakland.
 Askey, Hazel E., Librarian Siskiyou County Free Library, Yreka.
 Bacon, Mrs Virginia C., Librarian Humboldt State Normal School, Arcata.
 Baird, Jean D., Assistant Alameda County Free Library, Oakland.
 Beeman, Mrs Anne (Madison), Librarian Imperial County Free Library, El Centro.
 Brenton, Mrs Dorothy H., Assistant Glenn County Free Library, Willows.
 Brewitt, Mrs Theodora R., Librarian Public Library, Alhambra.
 Chalfant, Blanche, Assistant San Bernardino County Free Library, San Bernardino.
 Dold, Margaret E., Librarian San Luis Obispo County Free Library, San Luis Obispo.
 Duff, Marcella Carmelita, Librarian Plumas County Free Library, Quincy.
 Encking, Louise F., Assistant Los Angeles County Free Library, Los Angeles.
 Ewing, Marion J., Assistant Pomona College Library, Claremont.
 Faulkner, Mrs Mabel F., Assistant Public Library, Riverside.
 Frink, Ellen B., Assistant Kern County Free Library, Bakersfield.
 Gantz, Flo A., Assistant Ventura County Free Library, Ventura.
 Glock, Mary E., Librarian Madera County Free Library, Madera.
 Graham, Geraldine, Assistant Colusa County Free Library, Colusa.
 Harriss, Mrs Louise E. (Jamme) Assistant Branch Department, Free Library, Oakland.
 Hewitt, Edna J., Assistant Sutter County Free Library, Yuba City.
 Kyle, Eleanore, Librarian Kings County Free Library, Hanford.
 Laugenour, Nann C., Assistant Yolo County Free Library, Woodland.
 Livingston, Margaret E., Librarian Colusa County Free Library, Colusa.
 McCright, Edith C., Assistant Public Library, El Paso, Texas.
 McNeill, Nora, Librarian Public Library, Richmond.
 Margrave, Anne, Librarian Inyo County Free Library, Independence.
 Martin, Lenala A., Acting Librarian Lassen County Free Library, Susanville.
 Middleton, Maude, Librarian Glenn County Free Library, Willows.
 Northey, Della F., Librarian Public Library, Marshfield, Ore.
 Park, Isabelle L., Assistant Public Library, Long Beach.
 Ranton, Bess M., Librarian Amador County Free Library, Jackson.
 Regnart, Mrs Ora M., Assistant Santa Clara County Free Library, San Jose.
 Rowland, Helen M., Assistant Tnolumne County Free Library, Sonora.
 Schaer, Mildred E., Librarian Public Library, Hanford.
 Schumacher, Marion L., Assistant State Library, Sacramento.
 Thompson, Laura E., Assistant Public Library, Los Angeles.
 Wheaton, Florence J., Assistant Kern County Free Library, Bakersfield.

Third Grade

Williams, Anna L., Librarian Modoc County Free Library, Alturas.

At Present Out of Library Work

Brown, Jennie May (2d grade).
 Downey, Mrs Persis (McIntire), Mrs Stephen W. Downey (2d grade).
 Post, Mrs Miriam (Colcord), Mrs Freeman Post (2d grade).
 Price, Mrs Eunice (Steele), Mrs Jay H. Price (2d grade).
 Smith, Mrs Mary Pierce (2d grade).
 Sutherland, Florence C. (2d grade).
 Whitbeck, Josephine L. (2d grade).
 Worden, Mrs Dorothy (Clarke), Mrs Charles Worden (2d grade).

